



Monday, 28 April 2014

## **EMPLOYMENT COMMITTEE**

A meeting of **Employment Committee** will be held on

**Wednesday, 7 May 2014**

commencing at **10.00 am**

The meeting will be held in the Board Room, Town Hall, Castle Circus, Torquay  
TQ1 3DR

### **Members of the Committee**

Councillor McPhail

Councillor Cowell

Councillor Darling

Mayor Oliver

Councillor Mills

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**Working for a healthy, prosperous and happy Bay**

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For information relating to this meeting or to request a copy in another format or language please contact:

**Kay Heywood, Town Hall, Castle Circus, Torquay, TQ1 3DR  
207012**

Email: [governance.support@torbay.gov.uk](mailto:governance.support@torbay.gov.uk)

[www.torbay.gov.uk](http://www.torbay.gov.uk)

# EMPLOYMENT COMMITTEE AGENDA

1. **Election of Chairman/woman**  
To elect a Chairman/woman for the 2014/2015 Municipal Year.
2. **Apologies**  
To receive apologies for absence, including notifications of any changes to the membership of the Committee.
3. **Appointment of Vice-Chairman/woman**  
To appoint a Vice-Chairman/woman for the 2014/2015 Municipal Year.
4. **Declarations of interest**
  - (a) To receive declarations of non pecuniary interests in respect of items on this agenda  
**For reference:** Having declared their non pecuniary interest members may remain in the meeting and speak and, vote on the matter in question. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.
  - (b) To receive declarations of disclosable pecuniary interests in respect of items on this agenda  
**For reference:** Where a Member has a disclosable pecuniary interest he/she must leave the meeting during consideration of the item. However, the Member may remain in the meeting to make representations, answer questions or give evidence if the public have a right to do so, but having done so the Member must then immediately leave the meeting, may not vote and must not improperly seek to influence the outcome of the matter. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.  
  
(**Please Note:** If Members and Officers wish to seek advice on any potential interests they may have, they should contact Governance Support or Legal Services prior to the meeting.)
5. **Minutes**  
To confirm as a correct record the Minutes of the meeting of the Committee held on 3 October 2013.
6. **Urgent items**  
To consider any other items that the Chairman decides are urgent.
7. **Exclusion of the Press and Public**  
To consider passing a resolution to exclude the press and public from the meeting prior to consideration of the following item on the agenda on the grounds that exempt information (as defined by the Local Government (Access to Information) Act, 1985) is likely to be disclosed.

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8. **Extension to acting up arrangements for the Acting Director of Public Health**  
To consider a Report on the above.

TO CIRCULATE  
AT MEETING



## Minutes of the Employment Committee

3 October 2013

-: Present :-

Councillors McPhail (Vice-Chair), Darling, Mills, Ellery (In place of Cowell) and Lewis (In place of Mayor Oliver)

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### 6. Apologies

Apologies for absence were received from Mayor Oliver and Councillor Cowell.

### 7. Minutes

The Minutes of the meeting of the Employment Committee held on 7 June 2013 were approved as a correct record and signed by the Chairman.

### 8. Exclusion of the Press and Public

Prior to consideration of the item Minute 9 the press and public were formally excluded from the meeting on the grounds that the item involved the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A of the Local Government Act 1972 (as amended).

### 9. Appointment of Interim Director of Public Health

The Committee considered the appointment to the post of the Interim Director of Public Health.

Resolved:

- (i) that the Job Description for Director of Public Health, in line with that recommended by the Faculty of Public Health, be agreed; and
- (ii) that Dr Caroline Dimond be offered an internal acting up arrangement for a period of 6 months from 9 November 2013 until 8 May 2014, to Director of Public Health whilst more permanent arrangements are considered.

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Chairman/woman